

[Federal Register: July 11, 2005 (Volume 70, Number 131)]
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 [DOCID:fr11jy05-94]

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OFFICE OF MANAGEMENT AND BUDGET

Acquisition Advisory Panel; Notification of Upcoming Meetings of
 the **Acquisition Advisory Panel**

AGENCY: Office of Management and Budget, Executive Office of the
 President.

ACTION: Notice of Federal **Advisory** Committee meetings.

SUMMARY: The Office of Management and Budget announces two meetings of
 the **Acquisition Advisory Panel** (AAP or ``**Panel**'') established in
 accordance with the Services **Acquisition** Reform Act of 2003.

DATES: There are two meetings announced in this Federal Register
 Notice. A public meeting of the **Panel** will be held on July 27, 2005,
 beginning at 9 a.m. Pacific Time and ending no later than 5 p.m. A
 second public meeting of the **Panel** will be held on August 18, 2005,
 beginning at 9 a.m. Eastern Time and ending no later than 5 p.m.

ADDRESSES: The July 27, 2005 meeting will be held at the Hyatt Regency
 Long Beach, Conference Room Beacon B, 200 South Pine Avenue, Long
 Beach, CA 90802. The August 18, 2005 meeting will be held at the
 Federal Deposit Insurance Corporation (FDIC), Basement auditorium, 801
 17th Street NW., Washington DC 20434. The public is asked to pre
 register one week in advance for each meetings due to security and/or
 seating limitations (see below for information on preregistration).

FOR FURTHER INFORMATION CONTACT: Members of the public wishing further
 information concerning these meetings or the **Acquisition Advisory Panel**
 itself, or to pre-register for either meeting, should contact Ms. Laura
 Auletta, Designated Federal Officer (DFO), at: laura.auletta@gsa.gov,
 phone/voice mail (202) 208-7279, or mail at: General Services
 Administration, 1800 F Street, NW., Room 4006, Washington, DC 20405.
 Members of the public wishing to reserve speaking time must contact Ms.
 Anne Terry, AAP Staff Analyst, in writing at: anne.terry@gsa.gov, by
 FAX at 202-501-3341, or mail at the address given above for the DFO, no
 later than one week prior to the meeting at which they wish to speak.

SUPPLEMENTARY INFORMATION:

(a) Background: The purpose of the **Panel** is to provide independent
 advice and recommendations to the Office of Federal Procurement Policy
 and Congress pursuant to Section 1423 of the Services **Acquisition**
 Reform Act of 2003. The **Panel**'s statutory charter is to review Federal
 contracting laws, regulations, and governmentwide policies, including
 the use of commercial practices, performance-based contracting,
 performance of **acquisition** functions across agency lines of
 responsibility, and governmentwide contracts. Interested parties are

invited to attend the meetings. Opportunity for public comments will be provided at both meetings. Additional time for oral public comments is expected at future public meetings to be announced in the Federal Register.

July 27, 2005 Meeting--The working groups, established at previous public meetings of the AAP (see <http://frwebgate.access.gpo.gov/cgi-bin/leaving.cgi?>

working groups), will report any significant updates during this meeting, which may include any follow-up recommendations for additional working groups or other issues to be examined. The **Panel** also expects to hear from additional invited speakers from the public and private sectors who will address issues related to the **Panel's** statutory charter, including commercial practices and performancebased contracting. In addition to working group reports and invited speakers, the **Panel** welcomes oral public comments at this meeting and has reserved an estimated one hour for this purpose. Members of the public wishing to address the **Panel** during either meeting must contact Ms. Anne Terry, in writing, as soon as possible to reserve time (see contact information above).

August 18, 2005 Meeting--In addition to working group reports on any significant updates, the **Panel** plans to hear invited speakers on a variety of topics related to the **Panel's** statutory charter including a discussion group on commercial practices that will cover the use of Time and Material contracting. The **Panel** also welcomes oral public comments at this meeting and is reserving an estimated one hour for this purpose. Members of the public wishing to address the **Panel** during either meeting must contact Ms. Anne Terry, in writing, as soon as possible to reserve time (see FOR INFORMATION CONTACT above).

(b) Availability of Materials for the Meetings: Please see the **Acquisition Advisory Panel** Web site for any available materials, including draft agendas, for these meetings (<http://frwebgate.access.gpo.gov/cgi-bin>). Questions/issues of particular interest to the **Panel** are also

available to the public on this Web site on its front page, including ``Questions for Government Buying Agencies,' ' ``Questions for Contractors that Sell Commercial Goods or Services to the Government,' ' and an issue raised by one **Panel** member regarding the rules of interpretation and performance of contracts and liabilities of the parties entitled ``Proposal for Public Comment.' ' The **Panel** asks that the public address any of these questions/issues when presenting either oral public comments or written statements to the **Panel**. The public may also obtain copies of Initial Working Group Reports presented at the March 30, 2005 public meeting at the **Panel's** Web site under ``Meeting Materials' ' at this Web site.

(c) Procedures for Providing Public Comments: It is the policy of the **Acquisition Advisory Panel** to accept written public comments of any length, and to accommodate oral public comments whenever possible. To facilitate **Panel** discussions at its meetings, the **Panel** may not accept oral comments at all meetings. The **Panel** Staff expects that public statements presented at **Panel** meetings will be

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focused on the **Panel's** statutory charter and working group topics, and not be repetitive of previously submitted oral or written statements, and that comments will be relevant to the issues under discussion. Oral Comments: Speaking times will be confirmed by **Panel** staff on a ``first-come/first-serve' ' basis. To accommodate as many speakers as possible, oral public comments must be no longer than 10 minutes for both the July 27th and August 18th meetings. Because **Panel** members may ask

questions, reserved times will be approximate. Interested parties must contact Ms. Anne Terry, in writing (via mail, e-mail, or fax identified above for Ms. Terry) at least one week prior to the meeting in order to be placed on the public speaker list for the meeting. Oral requests for speaking time will not be taken. Speakers are requested to bring extra copies of their comments and presentation slides for distribution to the **Panel** at the meeting. Speakers wishing to use a Power Point presentation must e-mail the presentation to Ms. Terry one week in advance of the meeting.

Written Comments: Although written comments are accepted until the date of the meeting (unless otherwise stated), written comments should be received by the **Panel** Staff at least one week prior to the meeting date so that the comments may be made available to the **Panel** for their consideration prior to the meeting. Written comments should be supplied to the DFO at the address/contact information given in the FR Notice in one of the following formats (Adobe Acrobat, WordPerfect, Word, or Rich Text files, in IBM-PC/Windows 98/2000/XP format). Please note: Since the **Panel** operates under the provisions of the Federal **Advisory** Committee Act, as amended, all public presentations will be treated as public documents and will be made available for public inspection, up to and including being posted on the **Panel**'s Web site.

(d) Meeting Accommodations: Individuals requiring special accommodation to access the public meetings listed above should contact Ms. Auletta at least five business days prior to the meeting so that appropriate arrangements can be made.

Laura Auletta,
Designated Federal Officer (Executive Director), **Acquisition Advisory Panel**.

[FR Doc. 05-13561 Filed 7-6-05; 1:16 pm]

BILLING CODE 3110-01-P